

2022/23 Period 6: Revenue Budget Monitoring

Summary

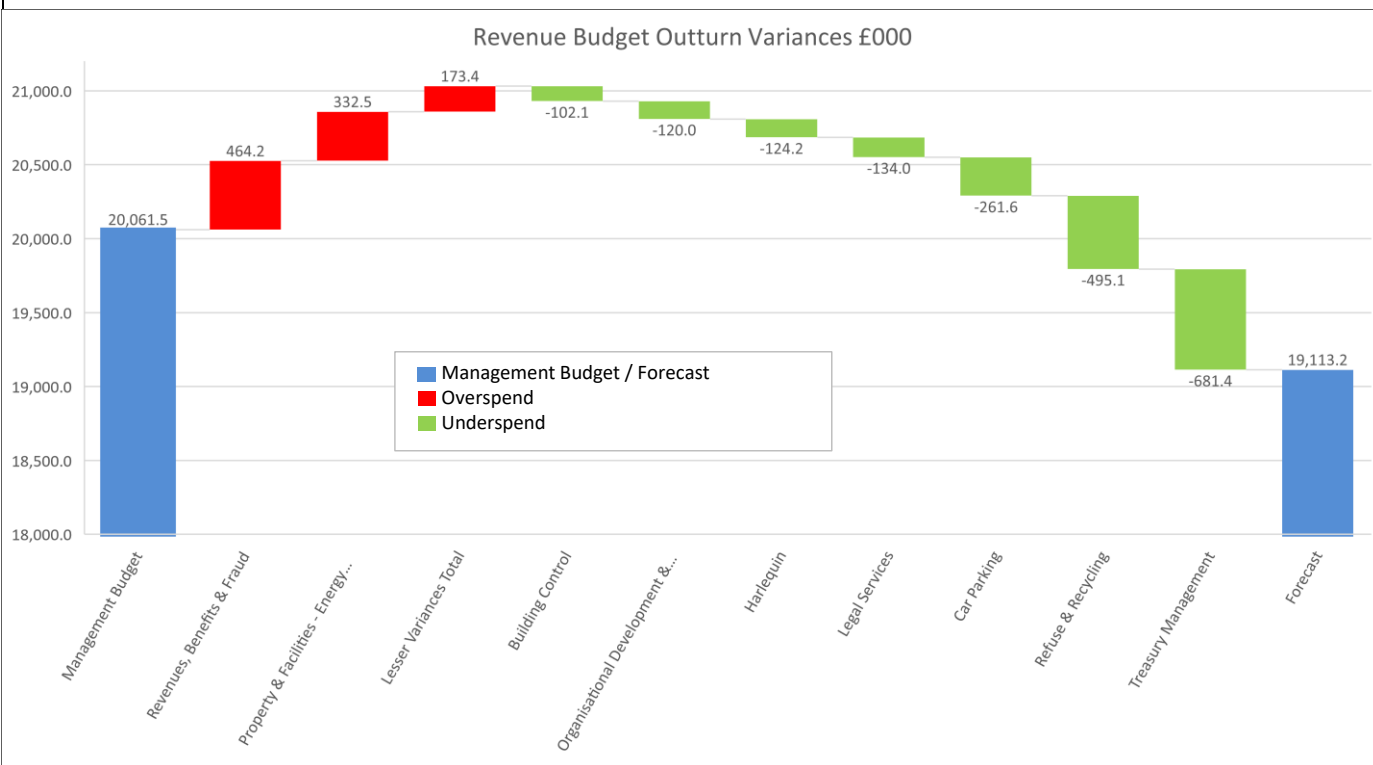
The full year forecast at the end of Quarter 2 for underlying Service budgets is £-263k (-1.5%) lower than the management budget; the Central budgets are forecast to be £-674k (32.4%) lower than budget, resulting in an overall forecast of £-948k (-4.7%) lower than budget.

Reconciliation of Original Budget to Management Budget for 2022/23

	£000	£000
Original Budget		19,980
Unspent Budget brought forward from 2021/22	81	
Management Budget		20,062

Headline Revenue Budget Information 2022/23

	£000
Management Budget	20,062
Year End Forecast	19,113
Projected underspend	-948 (-4.7% of the budget)



Forecast for Services is £263k under budget. Significant variances summarised below:

Revenues, Benefits & Fraud: £464k overspend driven by £409k net impact of lower subsidy, £138k higher Housing Benefit costs, £120k higher temporary staff costs and £56k lower Homelessness Grant receipts are partially offset by £190k lower staff costs due to vacancies and £100k higher Council Tax Fees & Charges income.

Property & Facilities - Energy Costs: £332k overspend driven by increased costs of gas & electricity.

Building Control: £102k underspend: Joint Venture is now forecast to provide a net surplus rather than the small loss budgeted.

Organisational Development & Human Resources: £120k underspend driven by vacancies across the team.

Harlequin: £124k underspend driven by higher income from Amateur Shows and lower staff costs due to vacancies.

Legal Services: £134k underspend driven by vacancies.

Car Parking: £262k underspend driven by higher than expected revenue in off-street parking.

Refuse & Recycling: £495k underspend driven by higher Garden Waste income, lower waste disposal costs and lower temporary staff requirement.

Forecast for Central Budgets is £674k under budget. Significant variances summarised below:

Treasury Management: £681k underspend. Higher than budgeted interest income due both to favourable rates and more funds on deposit.

1. General Fund Reserve		£000	£000
Balance at start of year			3,000.0
Add: Projected underspend	at 31 March 2023		948.4
Anticipated balance at End of Year before Reserves Review/Reallocations*			3,948.4
*Maximum General Fund Balance Required (2022/23 = £3m)		2,997.0	

Budget Monitoring: Summary 2022-23

Responsible Officer	Service	Original Budget £000	Total Variations £000	Management Budget £000	Year End Outturn £000	Year End Variance £000	Commentary
1. Service Budgets							
1a. Organisation							
Catherine Rose	Corporate Policy	236.0	0.0	236.0	236.0	0.0	
	Projects & Business Assurance	212.6	0.0	212.6	212.6	0.0	
Carys Jones	Communications	734.6	0.0	734.6	734.6	0.0	
	Customer Contact	416.8	0.0	416.8	416.8	0.0	
Darren Wray	Information & Communications Technology	1,810.0	0.0	1,810.0	1,891.7	81.7	Inflationary and other contract increases partially offset by saving in staff costs due to vacancies.
Kate Brown	Organisational Development & Human Resources	816.1	0.0	816.1	696.1	(120.0)	Saving in staff costs due to vacancies.
Joyce Hamilton	Legal Services	824.5	0.0	824.5	690.5	(134.0)	Saving in staff costs due to vacancies.
	Land Charges	-102.1	0.0	-102.1	-120.2	(18.1)	Saving due to lower SCC Land Changes expense.
	Democratic Services	868.3	0.0	868.3	854.7	(13.6)	Saving in staff costs partially offset by increased Members Allowances.
	Electoral Services	502.5	0.0	502.5	472.9	(29.6)	Saving in staff costs partially offset by increased elections cost.
Pat Main	Corporate Support	187.5	0.0	187.5	161.1	(26.4)	Savings in stationery and postage costs.
	Finance	1,368.3	-124.0	1,244.3	1,332.5	88.2	Increased costs due to use of specialist interim resources
	Property & Facilities - Energy Costs	370.9	0.0	370.9	703.4	332.5	Increase in costs of gas and electricity
	Property & Facilities	-1,723.7	0.0	-1,723.7	-1,676.3	47.4	Minor variance
	Commercial & Investment	149.3	0.0	149.3	149.3	0.0	
1b. Place							
Simon Bland	Economic Prosperity	282.4	0.0	282.4	337.2	54.8	Lower markets income due to reduced demand, relating to increased cost of living.
Morag Williams	Fleet	1,458.7	0.0	1,458.7	1,525.6	66.9	Increase in cost of fuel, partially offset by minor undespends.
	Refuse & Recycling	1,165.8	0.0	1,165.8	670.7	(495.1)	£300k higher Garden Waste income, £157k lower waste disposal cost driven by lower volumes, £60k lower temporary staff costs.
	Engineering & Construction	63.2	0.0	63.2	83.5	20.3	Capitalised salary recharge will not take place this year as the team no longer carry out capital works. The ongoing requirement for this budget has been reviewed as part of service & financial planning 2023/24.
	Environmental Health & JET	1,130.8	78.6	1,209.4	1,133.4	(76.0)	Higher income due to successful court actions against landlords.
	Environmental Licencing	-190.1	-78.6	-268.7	-266.3	2.4	Minor variance
	Greenspaces	1,546.9	0.0	1,546.9	1,547.1	0.2	Minor variance
	Car Parking	-804.1	0.0	-804.1	-1,065.7	(261.6)	Higher income from off-street parking.
	Street Cleansing	952.7	0.0	952.7	980.1	27.4	Higher overtime costs.
Peter Boarder	Place Delivery	370.9	0.0	370.9	351.9	(19.0)	Lower consultancy costs partially offset by higher salaries costs. This has been reviewed as part of service & financial planning 2023/24.
Andrew Benson	Building Control	45.0	0.0	45.0	-57.1	(102.1)	£41k lower Joint Venture costs and £61k extra income. The lower costs have been given up as saving in the 23/24 S&FP exercise.
	Planning Policy & Development Services	673.2	0.0	673.2	698.2	25.0	£229k lower staff costs due to 5 vacancies and £130k extra grant income partially offset by £231k lower income in planning fees due to lower volume of applications and £160k higher consultancy costs.

Budget Monitoring: Summary 2022-23

Responsible Officer	Service	Original Budget £000	Total Variations £000	Management Budget £000	Year End Outturn £000	Year End Variance £000	Commentary
1c. People							
Justine Chatfield	Community Development	426.7	-42.0	384.7	326.9	(57.8)	External grant income to fund some roles.
	Partnerships	303.1	87.3	390.4	344.5	(45.9)	Saving in staff costs due to Partnerships Officer vacancy. This has been reviewed as part of service & financial planning 2023/24.
	Community Centres	382.5	10.0	392.5	375.8	(16.7)	Saving in staff costs.
	Voluntary Sector Support	200.1	26.1	226.2	226.2	0.0	
Richard Robinson	Housing Services	1,026.3	0.0	1,026.3	1,119.6	93.3	Extra Bed & Breakfast accommodation provision has driven higher net costs.
Simon Rosser	Revenues, Benefits & Fraud	805.9	0.0	805.9	1,270.1	464.2	£409k net impact of reduced Housing Benefit subsidy, £138k higher Housing Benefit costs, £120k higher temporary staff costs and £56k lower Homelessness Grant contribution are partially offset by £190k lower staff costs due to vacancies and £100k higher Council Tax Fees & Charges income.
Duane Kirkland	Supporting People	167.3	0.0	167.3	142.3	(25.0)	Underspend on a budget that is no longer required. This has been reviewed as part of service & financial planning 2023/24.
	Supporting Families	56.4	0.0	56.4	60.7	4.3	Minor variance
	Harlequin	380.8	0.0	380.8	256.6	(124.2)	£74k higher income relating to Amateur Shows and £61k lower staff costs due to vacancies.
	Leisure Services	-66.4	0.0	-66.4	-84.3	(17.9)	Management fee income higher than budget. This has been reviewed as part of service & financial
1d. Management Team							
Mari Roberts-Wood	Management Team	933.2	0.0	933.2	933.2	0.0	
Frank Etheridge	Emergency Planning	39.7	0.0	39.7	39.7	0.0	
Total Services		18,022.6	-42.6	17,980.0	17,705.6	(274.4)	

2. Central Budgets

Pat Main	Insurance	465.0	0.0	465.0	452.9	(12.1)	Actuals on renewal were slightly lower than budgeted.
	Treasury Management - Interest on Investments	-1,195.0	124.0	-1,071.0	-1,646.2	(575.2)	Includes interest on commercial loans and updated BoE interest forecasts.
	Treasury Management - Interest on Borrowing	455.0	0.0	455.0	366.8	(88.2)	Lower cost of borrowing for capital programme than originally forecast.
	Treasury Management - Interest on Trust Funds	18.0	0.0	18.0	0.0	(18.0)	
	Minimum Revenue Provision	1,361.0	0.0	1,361.0	1,361.0	0.0	
	Employer Pension Costs	400.0	0.0	400.0	400.0	0.0	
Kate Brown	Apprenticeship Levy	78.0	0.0	78.0	78.0	0.0	
	Recruitment Expenses	40.0	0.0	40.0	40.0	0.0	
	Corporate Human Resources Expenses	86.8	0.0	86.8	86.8	0.0	
Pat Main	Central Budget Contingencies	99.2	0.0	99.2	99.2	0.0	
	Preceptor Grants	37.5	0.0	37.5	37.5	0.0	
	External Audit Fees	53.0	0.0	53.0	72.0	19.0	Forecast based on most recent fee estimates.
	Internal Audit	59.0	0.0	59.0	59.6	0.6	

Total Central Items 1,957.5 124.0 2,081.5 1,407.6 (673.9)

Grand Total 19,980.1 81.4 20,061.5 19,113.2 (948.3)

2022/23 COVID-19 Expenditure & Funding @ P6 2022/23	Funding B/Fwd From 21/22 £m	Funding Received In 22/23 £m	Forecast Expenditure £m	Forecast Repayment to Government £m
Covid-19				
Closed Grants				
Additional Restrictions Grant	(0.281)	-	-	0.281
Omicron Hospitality & Leisure Grant	(0.109)	-	0.109	-
Reopening High Streets / Welcome Back Fund	(0.036)	-	0.036	-
Grants Continuing Beyond 1st April '22				
Council Tax Hardship Grant	(0.254)	-	0.254	-
Environmental Health SLA	(0.120)	(0.062)	0.155	0.027
Test & Trace - Admin Funding	(0.050)	-	0.040	-
General Funding	(0.036)	-	0.030	-
New Burdens Funding	-	(0.032)	0.032	-
Test & Trace - Mandatory Scheme	(0.013)	(0.016)	0.031	-
Forecast Expenditure and Income 2022/23	(0.899)	(0.110)	0.687	0.308
Expected Net Underspend 2022/23				(0.014)

2022/23 COVID ADDITIONAL RELIEF FUND	Forecast Expenditure £m	Forecast Funding £m
Expenditure & Funding @ P6 2022/23		
<u>Covid Additional Relief Fund (CARF)</u>		
Funding Received In 2021/22		(3.514)
NNDR Reliefs Granted During 2021/22	0.041	
Balance Carried Forward Into 2022/23	3.473	
	3.514	(3.514)
Balance Brought Forward From 2021/22		(3.473)
NNDR Reliefs Expected To Be Granted During 2022/23	0.087	
Remaining Balance (Repayable To DLUHC)	3.386	
	3.473	(3.473)

2022/23 COUNCIL TAX ENERGY REBATE	Forecast Expenditure £m	Forecast Funding £m
Expenditure & Funding @ P6 2022/23		
<u>Core Scheme</u> (ended 30.09.22)		
Funding Received		(5.153)
£150 Payments To Band A-D Council Tax Payers	4.819	
£150 Council Tax Credits Made To Band A-D Council Tax Payers	0.318	
£150 Payments To Band A-D Council Tax Payers - Expected Future Payments	scheme ceased	
Final Expenditure and Income 2022/23	5.137	(5.153)
Final Nett Funding (Returnable To DLUHC)	(0.016)	
<u>Discretionary Scheme</u> (ends 30.11.22)		
Funding Received		(0.332)
£150 Discretionary Payments - Paid To 30th September	0.025	
£150 Discretionary Payments - Estimated Future Payments	0.200	
Forecast Expenditure and Income 2022/23	0.225	(0.332)
Forecast Nett Funding (Returnable To DLUHC)	(0.107)	
<u>Administrative Costs</u>		
Funding Received		(0.057)
Software & Processing Costs - Paid To 30th September	0.034	
Staffing & Administration Costs - Paid To 30th September	0.038	
Expected Future Costs	0.010	
Forecast Expenditure and Income 2022/23	0.082	(0.057)
Forecast Nett Expenditure (further funding determinations are currently underway)	0.025	
Forecast Expenditure and Income 2022/23 (All Elements)	5.444	(5.542)
Forecast Net Funding (All Elements)	(0.098)	
Summary:-		
Surplus Income Returnable To DLUHC	(0.123)	
Potential Cost To Be Borne By RBBC (worst-case, assumes no further Admin funding is received)	0.025	

2022/23 UKRAINIAN REFUGEE SCHEMES	Forecast Expenditure £m	Forecast Funding £m
Expenditure & Funding @ P6 2022/23		
<u>Ukraine Family Scheme</u>		
Funding Received (costs reimbursed in arrears by SCC)		(0.021)
Refugee Accommodation Costs	0.015	
Refugee Travel Costs	0.001	
Prepaid Cards	0.001	
Interpretation/Translation Costs	0.002	
Staff Overtime / Additional Hours	0.001	
Staff Travel Costs	0.001	
Forecast Expenditure and Income 2022/23	0.021	(0.021)
Forecast Nett Expenditure	0.000	
<u>Homes For Ukraine Scheme</u>		
Funding Received (costs reimbursed in arrears By SCC)		(0.358)
Sponsorship Payments (estimate based on current no. of sponsors)	0.305	
Refugee Accommodation Costs	0.020	
Refugee Travel Costs	0.002	
Interpretation & Translation Services	0.002	
Prepaid Cards	-	
Staff Overtime / Additional Hours	0.025	
Staff Travel Costs	0.004	
Forecast Expenditure and Income 2022/23	0.358	(0.358)
Forecast Nett Expenditure	0.000	
Forecast Expenditure and Income 2022/23 (All Schemes)	0.379	(0.379)
Forecast Nett Expenditure (All Schemes)	0.000	
Summary:-		
Surplus Income Returnable To SCC	0.000	
Potential Cost To Be Borne By RBBC	0.000	

HOUSEHOLD SUPPORT FUND ROUNDS 1 TO 3 Expenditure & Funding @ P6 2022/23	Round #1 <small>(period covered:- 06.10.21 - 31.03.22)</small>		Round #2 <small>(period covered:- 01.04.22 - 30.09.22)</small>		Round #3 <small>(period covered:- 01.10.22 - 31.03.23)</small>	
	Funding £m	Expenditure £m	Funding £m	Expenditure £m	Funding £m	Expenditure £m
The Household Support Fund is a Government scheme aimed at alleviating the financial pressures falling on households as a result of the cost of living crisis. There is a specific focus on supporting households with energy, food & water bills.	(actuals)	(actuals)	(actuals)	(actuals)	(forecast)	(forecast)
Initial Grant Allocation (received via Surrey County Council)	(0.383)		(0.324)		tbc	
Support Issued To Households						
Council Tax Reduction Strand (pro-active payments made to CTR recipients)		0.181		-		
Referral Strand (referrals made to us from 3rd parties)		0.103		-		
Fuel Vouchers (distributed via VCS partners)		0.019		0.025		
Food Vouchers (distributed via VCS partners)		-		0.053		
Cash Payments (made to pensioner households on Council Tax Support)		-		0.188		
		0.303		0.266		tbc
Contributions To Voluntary/Community Sector Partners						
Stripey Stork		0.008		-		
Fuel Grants		0.008		-		
East Surrey Domestic Abuse Service		0.006		-		
Reigate & Banstead Women's Aid		0.006		-		
Food Clubs		0.005		-		
Renewed Hope Trust		0.002		-		
Gateway Allotment Project		0.002		-		
Merstham Mix		0.001		-		
Surrey Community Action		0.001		-		
		0.039		0.000		tbc
Housing Support						
Contributions Towards Rent Arrears		0.023		0.020		
Rent Assistance (Rehoming Donyings Cabin Occupants)		0.008		-		
Contribution To ESDAS Sanctuary		0.005		0.005		
		0.036		0.025		tbc
Administration Costs						
RBBC Staff Costs (costs falling outside BAU)		0.003		0.009		
Admin Contributions Claimed By VCS Partners		0.005		0.001		
Software & Administration Services (NEC Software Solutions)		-		0.015		
		0.008		0.025		tbc
		(2.20% of spend)		(8.08% of spend)		
Grant Closure/Reconciliation						
Grant Top-Up To Eliminate Overspend (received from Surrey County Council)	(0.003)		-		tbc	
Recoupment Of Unspent Grant (excess funding returned to Surrey County Council)		-		0.008		tbc
No. Of Households Supported		4,294		2,451		tbc
Total Funding & Expenditure	(0.386)	0.386	(0.324)	0.324	0.000	0.000